

St Peter's Catholic Primary School
PFA

Minutes of Meeting Date 10.01.2023

PRESENT	APOLOGIES	ABSENT
Carol Baron Karen Dinsmore Pierina Bayle Ria Whitehead Katie Johnson Anne M	Sbongile C Katarzyna S Sarah G Debs O'Kane	Christine Crowley Alex Evans Allyson O'Neil Georgeta Mutu Leami Rhian Jackson

AGENDA
<ol style="list-style-type: none"> 1. Apologies 2. Curry and Quiz Evening 3. AOB 4. Date and time of next meeting

ITEM		ACTION	WHO BY	RAG
1	Present and Apologies	Everyone happy. No discussion necessary.		
2	Curry and Quiz evening	<p>Date of Event: Friday 3rd February 2023</p> <p>Time: 18:30 to 21:00</p> <p>Costs:</p> <ul style="list-style-type: none"> • £10 per family (2x adults, 3x children), • £3 per adult, • £2 per child <p>Menu:</p> <ul style="list-style-type: none"> • Vegetable Curry • Chicken Curry • Beef Curry <p>CB will send a message out to confirm this.</p> <ul style="list-style-type: none"> • Chicken Nuggets + Chips <p>We will be selling:</p> <ul style="list-style-type: none"> • Tea • Coffee • Some Lager <p>School Kitchen will provide Cutlery and Napkins. We will also be using up what of these that we have left in the PFA cupboard.</p> <p>CB will find out numbers of cutlery and plates we have in the kitchen.</p> <p>KJ will find out numbers of cutlery and plates we have in the PFA cupboard.</p> <p>CB will count the number of cans we have for sale.</p>		

		<p>Planned Event Structure:</p> <ul style="list-style-type: none"> • 18:15...Volunteers to start arriving • 18:30 ... Event start • 19:00-19:30 ... 1st Round • 20:10-20:40 ... 2nd Round • 20:40-21:00 ... Raffle winners <p>Raffle ticket sales: On entry and walk around (at the event)</p> <p>Questions set by CB Quizmaster: KJ husband (Jase) Volunteers (to arrive at 18:15):</p> <ul style="list-style-type: none"> • 1x Door person • 1 x Raffle Sales • 1 x Drinks Sales <p>Music: To be arranged by KJ. Device to be connected to the school speakers.</p> <p>PB to email CB a list of the raffle prizes.</p>		
3	AOB	Donation 'Thank You' letters to be emailed out from now on.		
4	Date & Time of Next Meeting	Wednesday 8 th March 2023 @ 19:30		